

## **Policy and Procedure for Financial Assistance applications**

### **Financial Assistance Policy:**

TKO Premier Soccer Club will provide financial assistance, to those families requesting it, on a case by case basis. **Before the application for assistance can be reviewed by the board of TKO, the \$150 non refundable deposit must be paid.** Any team fees or other miscellaneous costs associated with playing for TKO Premier Soccer Club will be the responsibility of the player and family.

A sampling of the situations that would qualify for financial assistance is listed below.

Low income family

A Large family that is unable to fully fund all of children's activities

Parent(s) on disability

Parent(s) on medical leave

Parent(s) unemployed

A demonstrated financial hardship

For those players receiving financial assistance **that does not cover the remainder of the fee due**, arrangements can be made for the remainder of the TKO Club fee to be paid over the course of the season.

### **Financial Assistance Procedure:**

Financial assistance requests must be made in writing on the TKO Financial Assistance Application Form. The form can be obtained at [www.TKOSOCCER.org](http://www.TKOSOCCER.org). Any documentation that will support your request should be included with the form. Only requests that are complete, **have the deposit paid** and the form mailed to the TKO Premier post office box will be considered. Once a request has been received, the TKO board of directors will review the information and vote on the request. The financial assistance request is confidential and only the board treasurer will know the names of each applicant. Once a decision has been made, the applicant will be notified as soon as possible.

**All aid requests (for both fall and spring seasons) must be submitted by the August 1<sup>st</sup> deadline. Any request received after that date will not be reviewed and the player will be responsible for the entire fee.**